

Lowca Community School is committed to creating a happy and safe environment for our children to learn. This leaflet will help you understand how we keep your child safe by informing you:

- How children can be harmed.
- What we must do to keep your child safe.
- What you must do as a parent or carer to help your child.

Child Protection

This is an important subject in which all staff receive regular training. Our priority is to work with you but there may be times when we have to involve other people. Everyone has a responsibility to keep all children under the age of 18 safe. Harm can be identified in four ways:

Physical - This is when a child is deliberately hurt or injured.

Sexual - This is when a child is influenced or forced to take part in a sexual activity. This can be a physical activity or none physical, e.g. being made to look at an inappropriate image.

Emotional - This is when a child is made to feel frightened, worthless or unloved. It can be by shouting, using threats or making fun of someone. It can also include a child seeing their parents, or visitors to the home, fighting or using violence.

Neglect - This is when a child is not being taken care of by their parents/carers. It can include poor hygiene or diet, not keeping appointments for additional support, not coming to school or being left home alone.

Lowca Safeguarding Team

Designated Safeguarding Lead (DSL)

Headteacher - Jennifer Walker

Deputy Designated Safeguarding Leads (DDSLs)

Jane Lawson - Class Teacher

Tori Rawlinson - Teaching Assistant and
Mental Health Champion



Governor Safeguarding Lead

Jackie Sisson - Parent Governor

Important Information

The Cumbria Safeguarding Hub has a 24-hour telephone service for members of the public. Please call them if you have a concern about a child who is at risk of being harmed.



0333 240 1727

A copy of the School's Safeguarding & Child Protection Policies are available on our Website and the School Office.

Safeguarding Information Leaflet



For visitors, parents and
carers

Lowca Community School

High Lowca,

Lowca, Cumbria

CA28 6QS

01946 372646

admin@lowca.cumbria.sch.uk

**Safeguarding is EVERYONE'S
responsibility**

What School Must Do

A child should be able to go to school and feel safe so that they can achieve their very best.

Anybody who works or volunteers at school on a regular basis will be subject to rigorous checks including, where necessary, a Disclosure and Barring Service disclosure to make sure they are safe to work around children; trained to identify child abuse and what to do if they are concerned.

Ensure that all Visitors are signed in at Reception and wear an appropriate coloured lanyard which is visible at all times.

The school have a specially trained Designated Safeguarding Team who know exactly what to do when a concern is brought to their attention. Records are kept about all Safeguarding issues reported and all staff know the procedure for reporting concerns, including those about the Headteacher.

All staff and governors have regular training in Keeping Children Safe in Education, Child Exploitation and PREVENT the UK National Anti-terrorism strategy. Key members of staff & governors are trained in Safer Recruitment.

We will help your child to learn about keeping themselves safe. Lessons can include healthy eating, anti-bullying, online safety, road safety, healthy relationships, and drug and alcohol awareness. As part of these lessons your child will be told what to do if they are worried or concerned about their safety.

We are part of Operation Encompass. This means that Police will share any information about a domestic violence incident which involves a child in our school.

What Parents & Carers Must Do

Parents and carers are the most important people to keep their children safe.

As a parent or carer you should always:

- feel confident to raise concerns about your child;
- talk to school staff if you need help or support;
- read the school Policies about safety issues;
- let the school know if your child has a medical condition;
- let the school know if you have any court orders relating to the safety of your child;
- let the school know if there is a change in your circumstances such as a house move, a new contact number, a change of name or a change of parental responsibility;
- let school know who will be dropping off or collecting your child and provide two other emergency contact numbers. You must inform the school of any changes to agreed arrangements;
- let the school know if your child is going to be absent and the reasons why.
- complete annual data collection and permission forms.



Safeguarding Issues

Attendance - your child's attendance is monitored daily and absences should be reported to the office before 9am to prevent safeguarding procedures for 'Children missing in education' being initiated. The school has an attendance policy that you should read and understand.

Behaviour - we have clear rules in school that must be followed to keep everyone safe and happy. Our Behaviour Policy can be found on our School website.

Bullying - The school takes all cases of bullying very seriously and will work with children and families to try and resolve any problems. The school has procedures for dealing with bullying that you should read and understand.

Health and Safety - Everyone has a responsibility to help keep adults and children working in a safe environment. The school has a clear Health and Safety Policy which everyone must follow. The school have fully trained first aiders who deal with any accidents in school.

Online Safety - The school recognises that technology plays an important role in the education of our children and is committed to safeguarding children in the virtual world.

Complaints - If you have any complaints about how the school is working with you or your child please feel confident to speak to us. The Headteacher will always be happy to speak to you to resolve any difficulties. It is better to speak to us as soon as you have a concern so that it does not become a bigger issue. If you do not feel the matter has been resolved, you can raise your concerns with the Governing Body.